

FAQ – 2nd UNITA Call for Grants on Innovation in Teaching and Learning & Joint Microcredential Projects

The following questions and answers summarize the most common issues regarding the call. They complement, but do not replace, the official Call for Grants document.

Q1. Can I submit more than one application?

A: Yes, but only under different strands. Each individual may participate **in one proposal under the Innovation in Teaching and Learning strand and one proposal under the Joint Microcredentials strand**. Participation in more than one proposal within the same strand is not permitted.

Q2. Who is eligible to coordinate a project?

A: The Principal Coordinator (PC) must be **a permanent member of the teaching staff of a UNITA partner university**. The PC is responsible for the coordination and reporting of the project.

Q3. Who can be part of the project team?

A: Innovation in Teaching and Learning projects normally require **at least three UNITA partner universities**. Two exceptions exist: **COIL projects** and **Joint Microcredential projects**, which may involve **only two universities**.

Q5. Can a project funded in the previous call apply again?

A: Yes, but only under specific conditions. Teams funded in the 2025–2026 Innovation in Teaching and Learning call may submit a proposal **only under the Joint Microcredentials strand**, provided that the Principal Coordinator is different.

Q6. Can the consortium remain the same as in the previous call?

A: For Joint Microcredential projects, yes. For Innovation in Teaching and Learning projects, the consortium must be different from the consortium funded in the previous call and the proposal must represent a new project rather than a continuation of an existing one.

Q7. What is the maximum budget available?

A:

- Innovation projects (three or more partners): **up to EUR 15,000**
- Innovation projects (eligible two-partner COIL projects): **up to EUR 10,000**
- Joint Microcredential projects: **up to EUR 2,000**

These are maximum amounts and may be adjusted depending on the project.

Q8. What costs are eligible?

A: Eligible costs include:

- travel, accommodation and subsistence;
- organisation of meetings and events;
- consumables, software, licences, open-access costs and similar implementation costs (maximum **40% of the Innovation project budget**).

All expenses must comply with the financial regulations of each participating university.

Q9. How should the budget be submitted?

A: Applicants should download the appropriate Excel budget template (Innovation or Joint Microcredentials), complete it, and upload it in the designated section of the LimeSurvey application together with the rest of the proposal.

Q10. Is participation in the Microcredentials workshop mandatory?

A: Yes. Selected Joint Microcredential projects are expected to participate in the collaborative workshop held at the University of Beira Interior (Covilhã, Portugal) on **24–25 November 2026**. Travel and accommodation costs will be covered through a dedicated budget and should **not** be included in the project budget.

Q11. What evaluation criteria will be used?

A: Proposals will be evaluated based on:

- innovation;
- methodological rigour;
- impact;
- work plan;
- sustainability;
- scalability;
- involvement of partners, students and stakeholders;
- number of participating universities.

Joint Microcredential projects will also be assessed for compliance with the UNITA Microcredential Guidelines.

Q12. Is previous participation in UNITA considered an advantage?

A: Yes. Previous engagement in UNITA initiatives (e.g., COILs, mobility, training, governance, previous projects) is considered positive during the second stage of the evaluation.

Q13. Can external stakeholders be involved?

A: Yes. The involvement of external stakeholders is encouraged and should be described in the application where relevant. Their participation may strengthen the project's impact and relevance.

Q14. What happens if my application is incomplete?

A: Applications will first undergo an administrative and eligibility check. If non-compliance is identified, the Principal Coordinator will have **five working days** to correct the application. Only complete and eligible proposals will proceed to evaluation.

Q15. Will unsuccessful applicants receive feedback?

A: Yes. All applicants whose proposals are not funded will receive feedback highlighting the strengths and areas for improvement of their proposal, which may support future submissions.

Q16. Where can I ask additional questions?

A: Applicants may contact their local UNITA Office or the co-leaders of Tasks 3.2 and 3.3 using the contact details provided in the call document.

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